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## THERMOMETER RECERTIFICATION PROGRAM AND ORDER FORM

### How Often Should A Thermometer be Recertified?

Many factors determine recertification of thermometers, such as usage, temperatures measured, in-house procedures, and regulatory agencies' guidelines and policies. As a general guideline for good laboratory and manufacturing practices, thermometers should be recertified/verified on an annual basis.

*Please return the reminder card (included with your thermometer) if you would like to receive a recertification reminder.*

### The Recertification Program Consists of:

- Complete visual inspection for any physical damage.
- Damaged thermometers will be repaired, if possible.
- Thermometer readings are compared against N.I.S.T. standards in high precision calibration baths using the comparison method at determined test temperatures.
- Each temperature is recorded to 1/10<sup>th</sup> of a scale division.
- A calibration report is generated detailing the pertinent information including the correction factors for each test point.
- All calibration information is entered into Thermco Products data storage system.
- All certification procedures are performed in accordance with N.I.S.T. and ASTM guidelines, which meet requirements set by regulatory agencies.

### How to Order Thermometer Recertification

1. Send the following items to Thermco Products at the address below:
  - 1) the completed order form (next page)
  - 2) your carefully-packaged thermometer(s) – See important note below
  - 3) a copy of the current calibration certificate(s) (recertification will be taken at the same test points)

**Important Note: Thermco will not accept any thermometers packaged in round or triangular tubes due to frequent breakage issues upon delivery. They recommend using a rectangular cardboard box with packing peanuts and/or bubble wrap.**

Thermco Products, Inc.  
10 Millpond Drive  
Unit #10  
Lafayette, NJ 07848  
Attn: Recertification Dept.

2. You will be billed by Weber Scientific based on your request. Please see website for pricing information.

Recertification Description	Item # Liquid-in-Glass	Item # Digital
1 Temperature Point	3029-08	3027-51
2 Temperature Points	3029-09	3027-52
3 Temperature Points	3029-10	3027-53
4 Temperature Points	3029-11	3027-54
5-9 Temperature Points	3029-12	3027-55
10-15 Temperature Points	3029-13	3027-56
Bottle Thermometers	3029-14	3027-57
Digital Pasteurization Thermometers		3029-15
Ultra-Accurate Wide-Range Thermometers		3029-16

3. Send a copy of this form to [info@weberscientific.com](mailto:info@weberscientific.com). Form must be received before recertification can be performed.

Purchase Order Number: \_\_\_\_\_

Please contact Weber Scientific's customer service department at 800-328-8378 with any questions or assistance.



2732 KUSER ROAD, HAMILTON, NJ 08691  
 800-328-8378  
 www.weberscientific.com

## THERMOMETER RECERTIFICATION ORDER FORM

### Customer Information:

Name: \_\_\_\_\_ Account #: \_\_\_\_\_ Date: \_\_\_\_\_

Billing Information:	
Company	
Address 1	
Address 2	
City, State & Zip	
Contact	
Phone	
Fax	
Email	

Ship-To Information (if different than Billing):	
Company	
Address 1	
Address 2	
City, State & Zip	
Contact/Dept.	
Phone	
Fax	
Email	

### Thermometer Information:

Serial #	Model #	Calibration Test Temperatures
		Please list (example: -20, 0, 4, 25 °C or °F)

### Recalibration Interval Date:

Please indicate the recalibration interval that you would like to be on your certification report. For example, "1 YEAR" or specify "NONE" if you prefer no recalibration due date. Recalibration Interval: \_\_\_\_\_

### Return Shipment:

- Ground       Next Day  
 3-Day       UPS Collect: Account #: \_\_\_\_\_  
 2-Day       FedEx Collect: Account #: \_\_\_\_\_

Note: No air shipping for mercury thermometers.